## Planning information sessions

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| **Planning information session**  **for \_\_\_\_\_\_\_\_\_\_ group of participants \_\_\_\_\_\_\_\_\_ days/months after the emergency in \_\_\_\_\_\_\_\_\_\_\_\_\_ .** | | | | | |
| **Goals** | **Topics** | **Methods** | **Session plan** | **Materials** | **M & E** |
| What do you want to achieve in this session? | What are the topics you will discuss? And which skills do you plan for the participants to learn during the session? | Describe your approach and methods? | Outline the plan with time division and note who will run the different parts of the session | Which materials are needed for the activities in the session? | How could or would you measure the outcome of the session? |
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