

A User's Guide to the Guidance Notes on Teaching and Learning

What are the INEE Guidance Notes on Teaching and Learning?

Building on the INEE Minimum Standards, the Guidance Notes on Teaching and Learning articulate good practice on critical issues related to curricula adaptation and development; teacher training, professional development and support; instruction and learning processes; and the assessment of learning outcomes.

Who should use the Guidance Notes on Teaching and Learning and Why?

Access to quality education in emergencies ensures communities and individuals have the support required to sustain their psychological well-being and to rebuild their communities. Education stakeholders can use the Guidance Notes on Teaching and Learning to help make important decisions about the nature of education services offered, both formal or non-formal; the curricula to be followed including priorities for learning, whether focused on literacy, numeracy, life skills, survival or relevant vocational skills; and methodologies for learning and teaching including psychosocial support for learners and staff.

Primary users are government ministries (Education, Youth, and Social Welfare Ministries) and the staff of implementing organisations, including international and national NGOs. This tool is also useful for donors, institutions training education staff or conducting research, the teaching community, teachers' unions, and affected communities.

How should the Guidance Notes on Teaching and Learning be used?

These Guidance Notes can be adapted to the local context and used to:

- Guide discussion, planning and design, implementation, monitoring and evaluation of teaching and learning programmes.
- Ensure teaching and learning education response plans are comprehensive, effective and inclusive by reviewing the relevant questions posed in the *Key Points to Consider* tables and corresponding *Notes*. Users may also conduct a SWOT analysis (template in Appendix 5, page 58) on one or all of the Teaching and Learning standards; this analysis provides a contextual overview that can be referred back to when answering the questions outlined in the *Key Points to Consider* tables.
- Provide teachers and teacher trainers with practical tips to improve classroom practices through guidance in the brief *Teacher's User Guide* to the Guidance Notes (Appendix 8, page 63).
- Access the accompanying vetted *Resource Pack on Teaching and Learning* including sample tools, teaching materials and case studies. Resources for each teaching and learning Standard are outlined in the Guidance Notes and can be accessed online at ineesite.org/teachinglearning or a CD-Rom can be requested by emailing teachinglearning@ineesite.org.
- Inform collaborative advocacy on issues related to teaching and learning.

How can I give feedback to improve the Guidance Notes?

This is an evolving document that will be revised to include new and appropriate research, insights and practices, thereby maintaining its relevancy and usefulness. To provide feedback on these Guidance Notes that will inform a future update please complete the *Feedback Form* in the back of the Guidance Notes or visit ineesite.org/feedback.

