Columbia Global Centers | Nairobi

**Contextualization & Implementation Worksheet for the
Psychosocial Support (PSS) SMS Guide and Training**

This worksheet provides guiding questions for implementing partners to consider when planning to use the PSS SMS Guide and Training. The questions will help partners reflect on key considerations for contextualizing the content of the materials and adapting the implementation of the materials to ensure it is relevant and responsive to the needs of the teachers, as well as feasible for partners to carry out. It is divided into three parts: 1) Overarching Guiding Questions; 2) Guiding Questions for the SMS Guide; and 3) Guiding Questions for the ½-day Training. Please review this form, and if possible complete the form, by the PSS call on July 2nd.

Part 1: Overarching Guiding Questions

1. What are the current plans for reopening schools?

   _____

   _____

   _____

2. How will you sequence the SMS guide and PSS training? In what ways can the SMS guide and ½-day training reinforce one another?

   _____

   _____

   _____

Part 2: Guiding Questions: SMS

1. Are the SMS messages still useful? Appropriate?

   _____

   _____

   _____

2. Who else needs to review the content of the messages?

   _____

   _____

   _____

3. Who else needs to approve the distribution of these messages?

    _____

    _____

    _____

4. What other organizations might benefit from using a similar approach, and how can you share these materials?

    _____

    _____

    _____

5. Who will be responsible for sending messages and troubleshooting with teachers?

    _____

    _____

    _____

6. What are the implications of this approach (e.g. staff time, financial support, scheduling among other activities)?

    _____

    _____

    _____

7. What is a good timeline and sequence for sending out messages?

    _____

    _____

    _____

8. In what ways can feedback be collected from teachers on their experience receiving the SMS messages? In what ways can information be gathered on the progress and/or efficacy of the messages?

    _____

    _____

    _____

Part 3: Guiding Questions: ½ Day Training

1. When will you conduct the training?

   _____

   _____

   _____

2. Who will lead the training preparations?

   _____

   _____

   _____

3. What else do you need to facilitate a successful training?

   _____

   _____

   _____

4. Who will facilitate the training?

   _____

   _____

   _____

5. Who else needs to review the content of the training?

   _____

   _____

   _____

6. Who else needs to approve the training plans?

   _____

   _____

   _____

7. How many teachers will attend the training and how will teachers be selected?

8. What kind of follow-up will be needed with teachers post-training?

9. How do these training plans align with ongoing teacher professional development activities?

10. In what ways can feedback be collected from teachers on their experience in the training? In what ways can information be collected on the efficacy of the training? How can feedback contribute to research-related activities/data collection?